

Terms and Conditions for Junior Summer School

Registration and bookings

We welcome individual and group bookings (minimum of 8 students per group) for the Junior School. To secure a place on an Oxford ILS course, please return the Registration Forms together with payment of a deposit of 30% of the total fee. Your booking is not confirmed until you receive this in writing from Oxford ILS.

Fees and payment

A deposit of 30% is required at the time of booking. Full payment of all fees must be received in full at least 8 weeks before arrival. Where the booking is less than 8 weeks before arrival then all fees are payable at the time of the booking. Prices for group bookings are available on request. Please contact the School for a quote.

Cancellations

All cancellations must be notified to Oxford ILS in writing. Any cancellations by the student, before the course/accommodation starts, will be subject to the following charges:

a) Individual bookings:

Less than 28 days' notice – 50% of the total fees per student are charged.

From 28 and more days' notice – an administrative fee of £350 per student is charged.

b) Group bookings:

Less than 21 days' notice - 100% of total fees are charged;

Between 21-30 days' notice - 60% of the total fees are charged;

Between 31-60 days' notice - 30% of the total fees are charged;

More than 60 days' notice – an administrative fee of £350 per student is charged.

All cancellations made after the course/accommodation start date are not refundable.

PLEASE NOTE: The School is closed on Bank Holidays. There are no refunds for classes which would have taken place on those days.

Force Majeure

The School is not liable for failure to perform its duties as a result of events beyond its reasonable control such as fire, flood, storm, earthquake, war (regardless if declared or not), civil war, acts of terrorism, act of foreign enemies, rebellion, revolution, insurrection, military or usurped power or confiscation, natural or national emergencies, the outbreak of diseases, epidemics, pandemics, failure or interruption of electricity, internet or telephone service, government sanctions, blockage, embargo, strike, labour dispute, lockout and other instances that constitute force majeure. In such instances no refunds can be made for services not received nor for any that are cancelled.

Arrivals and departures

All students must arrive on Sunday prior to the course start date. Arrivals to Homestay providers should be between 14:00 and 20:00. Arrivals before or after these times are not accepted. On their first day students will be given dinner.

Students must leave their Homestay provider between 07:00 and 12:00 on Sunday. Departures before 07:00 are not accepted. On the last day students will be given breakfast only.

Extra nights must be requested in writing to Oxford ILS and, if available, will be subject to additional fees. Discounts are not available if the student stays fewer nights.

Pick-up and drop-off in Oxford

If you are arranging your own transportation to or from the airport then Oxford ILS has to be informed of your travel plans.

For safeguarding purposes, all individual students aged 13-15 travelling without an adult must be met at the airport, whether by an Oxford ILS representative or a local guardian. Students aged 16-17 travelling without an adult must be met at the airport, unless it has been specified otherwise in the Consent to Travel and Study Form by the parent or guardian. Oxford ILS can arrange for a taxi pick-up and drop-off from a UK airport. For group

bookings, the School can arrange for students to be picked-up and dropped-off between an Oxford meeting point and their Homestay provider on their arrival and departure dates. On very rare occasions, this service may not be available, in which case the School will notify the Group Leader at least 24 hours before the group arrival time.

Flight details and changes

All confirmed flight and coach details must be included in the Group Booking Form or the Registration Form. Any changes to these flight details must be notified to the School immediately. All flight and coach changes will be subject to additional charges to recover any costs that may be incurred by the School as a result of these changes.

Group Leaders' and students' responsibilities

We aim to make the students' stay in Oxford a pleasant and enjoyable experience. Students will be cared for throughout their stay and will receive a quality service in their chosen programme. We expect Group Leaders to cooperate with the School and to be on hand at all times to help with any unforeseen problems, difficulties and emergencies.

The School expects all students and Group Leaders to behave in an appropriate manner in accordance with the School's policies. Oxford ILS reserves a right to remove a student from the School and/or Homestay provider if the student's behaviour is deemed to be unacceptable. No refund will be given and Oxford ILS will not be responsible for any additional costs incurred by the student.

Liability and insurance

The School is not responsible and cannot be held liable, for any loss or damage to property, nor for any delay or accidents arising during a journey not arranged by Oxford ILS, nor for any accident whilst at the Homestay provider.

If the student loses the key given by their Homestay provider, the student is responsible for covering the cost of the new lock(s) and sets of keys.

Oxford ILS is not responsible for accommodation that has not been booked through the School. It is strongly recommended that students have adequate insurance cover for their possessions. Students are also required to make their own arrangements for travel and medical insurance to cover costs in case of illness, accidents, or repatriation costs.

The School reserves the right to refuse admission to any student suffering from any illness, medical condition or physical disability which has not been disclosed in the Registration Form.

Private groups

Oxford ILS reserves the right to amend/modify the Terms and Conditions for private groups requesting a tailored programme. Closed groups will receive these amendments in a supplementary contract to the Junior School Terms and Conditions.

Personal information and photographs

We use the personal information that you give us, including information about your health and religious or dietary requirements, to perform our contract with you.

The School reserves the right to use photographs taken or films made during courses, or activities for illustration and promotional purposes. These photos have no commercial or contractual value. If a student wishes that his or her photo should not appear in this material, they should write to the School within one month of the photo/being taken or made.

About the School

The term "School" refers to Oxford International Language School (OXFORD ILS), which will book and deliver courses. In the UK, OXFORD ILS is operated by Inspire Executive Solutions Limited, a company registered in England and Wales, registration number 05509496. All information is correct at time of printing.