



English Courses in Oxford “Your Success, Our Commitment”

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Welcome to Oxford ILS Junior Summer School 2016



The Programme

During the Summer Oxford International Language School (Oxford ILS) offers a memorable experience for students of 14-17 years of age. We offer a comprehensive programme that includes:

- 17.5 hours of English lessons in the mornings (including breaks)
- Social programme in the afternoons and evenings
- Excursions and activities in the afternoons and at the weekends
- Full-board accommodation with an English Host Family
- Oxford meeting point pick-up and drop-off on arrival and departure
- Supervision by Oxford ILS staff



Sample programme timetable – week 1

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9.00 - 12.30 Assessment Tests, Induction, Lesson 1	9.00 - 12.30 Lessons	9.00 - 12.30 Lessons	9.00 - 12.30 Lessons	9.00 - 12.30 Lessons	London – full day excursion with a walking tour of Buckingham Palace, Westminster Palace and Big Ben and many other attractions	Free or optional trip to London, or other popular destinations
14.00 - 16.00 Guided tour around Oxford main sites and landmarks	13.30 - 18.00 Half-day guided trip to <u>Blenheim Palace</u> , birthplace of Sir Winston Churchill	14.00 – 16.00 POD gaming	14.00 - 17.00 Visit the Oxford Natural History Museum	14.00 – 16.00 Free afternoon		
20.00 – 22.00 Game night	Free evening	19.30 – 21.00 Oxford Ghost tour	20.00 – 22.00 Disco	19.30 – 22.00 Cinema night		

Dates and fees

July 2016	August 2016	Individual London Airport Transfers	Group Transfers
4 – 17 July 18 – 31 July	1 – 14 August	Taxi booked in advance, one way: Heathrow £130, Gatwick £160, Luton, £140, Stansted, £160	Coach prices are available on request. Please contact the School for further details.
£1300 per student	£1300 per student		

Terms and conditions

Registration and bookings

We welcome group bookings for the Junior Summer School (minimum of 5 students). To secure a place on an Oxford ILS course, please return the Registration Forms together with payment of a deposit of 30% of the total fee. Your booking is not confirmed until you receive this in writing from Oxford ILS.

Fees and payment

Prices for group bookings are available on request. Please contact the School for a quote. Deposit of 30% required at the time of booking. Full payment of all fees must be received in full at least 8 weeks before arrival. Where the booking is less than 10 weeks before arrival then all fees are payable at the time of the booking.

Cancellations

All cancellations must be notified to Oxford ILS in writing. Any cancellations by the student, group or booking agent before the course starts will be subject to the following charges:

Less than 20 days notice	100% of total fees
Between 21 – 30 days notice	60% of the total fees
Between 31 – 60 days notice	30 % of the total fees
More than 60 days notice	Administrative costs of £130 per student

All cancellations made after the course start date are not refundable.

Arrivals and departures

All students must arrive on Sunday prior to the course start date. Group arrivals to Oxford should be between 9.00 and 21.00. Arrivals before, or after, these times will not be accepted. On their first day students will be given lunch (for arrivals to the host family before 12.00) and dinner (for arrivals before 18.00). A light meal will be offered to students for later arrivals (after 18.00).

Students must leave their host family room between 08:00 and 12.00 on Sunday. Departures from Oxford prior to 08:00 are not accepted. On the last day students will be given breakfast only.

Extra nights must be requested in writing to Oxford ILS and, if available, will be subject to additional fees. Discounts are not available if the student stays fewer nights.

Pick Up and Drop Off in Oxford

For group bookings, the School will arrange for students to be picked-up and dropped-off between an Oxford meeting point and their Host Family on their arrival and departure dates. On very rare occasions, this service may not be available, in which case the School will notify the Group Leader at least 24 hours before the group arrival time. The School will arrange for transport to the Host Family.

Flight details and changes

All confirmed flight details must be included in the Group Booking Form. Any changes to these flight details must be notified to the School immediately. All flight changes will be subject to additional charges to recover any costs that may be incurred by the School as a result of changes to flight details.

Group Leader's and Students' responsibilities

We aim to make the students' stay in Oxford a pleasant and enjoyable experience. Students will be cared for throughout their stay and will receive a high quality service in their chosen programme. We expect Group Leaders to cooperate with the School and to be on hand at all times to help with any unforeseen problems, difficulties and emergencies.

The School expects all students and Group Leaders to behave in an appropriate manner in accordance with the School's policies. Oxford ILS reserves a right to remove a student from the School and/or Host Family if the student's behaviour is deemed to be unacceptable. No refund will be given and Oxford ILS will not be responsible for any additional costs incurred by the student.

Liability and Insurance

The School is not responsible, and cannot be held liable, for any loss, or damage to property, nor for any accident whilst at the Homestay family, or residence hall. It is strongly recommended that students have adequate insurance cover for their possessions. Students are also required to make their own arrangements for travel and medical insurance to cover costs in case of illness, accidents, or repatriation costs.

Personal Information and photographs

We use the personal information that you give us, including information about your health, and religious, or dietary requirements, to perform our contract with you.

The school reserves the right to use photographs taken during courses, or activities for illustration and promotional purposes. These photos have no commercial or contractual value. If a student wishes that his or her photo should not appear in this material, they should write to the School within one month of the photo being taken.

About the School

The term "School" refers to Oxford International Language School (OXFORD ILS), which will book and deliver courses. In the UK, OXFORD ILS is operated by Inspire Executive Solutions Limited, a company registered in England and Wales, registration number 05509496, and whose registered address is 158 Westminster Way, Oxford OX2 0LR, United Kingdom.

All information is correct at time of printing.